

PCKC CODE OF CONDUCT

As a crew member for Planet Comicon Kansas City (PCKC), you are a representative of the show. While you are executing duties for PCKC you will be expected to abide by the following rules:

1. Respect the convention center and its staff. Do not knowingly engage in activities that could cause damage or harm to convention center property or staff. Do not engage in activities that could lead to theft of convention center property. Do not use convention center property as your own or loan it out to anyone without managerial approval.
2. Respect the PCKC attendees. Do not engage in activities which could cause harm to any attendees or lead to theft of property. Do not give out any attendee's personal information. Treat all attendees with respect and remember you are here to help *them*.
3. Respect the PCKC staff and other crew members. Do not engage in activities which could cause harm to any staff/crew or lead to theft of property. Do not give out any crew or staff person's personal information without their prior authorization. Do not loan out any crew or staff person's property without their prior authorization.
4. Respect the directions and decisions you receive from PCKC staff and crew superheros.
5. Do not engage in activities which may result in injury, fighting, or horseplay on event premises.
6. Perform your duties to the best of your abilities and tell your superhero if you are unable to perform a task or need additional assistance.
7. In case of conflict or difficulties, please act in an appropriate manner, as outlined in the PCKC crew handbook.
8. ALWAYS be courteous and cooperative. Remember, when you are a member of our crew, you are the face of the show.
9. You are a representative of PCKC, however you must understand the difference between taking initiative and taking liberties. Do not make promises or guarantees to exhibitors, artists, creators, media or cosplay guests, or any other interested parties without prior authorization from your superhero or PCKC staff. Do not represent yourself as a PCKC staff member authorized to broker deals on behalf of PCKC.
10. Crew Members may not use their crew status to promote or conduct personal business.
11. No consumption of alcohol or illegal/mind altering substances while on duty or prior to assigned shifts. Crew members are expected to refrain from consumption during their shifts and may not crew while under the influence. Crew Members who are suspected to be under the influence will be asked to leave and have their badge revoked, at minimum.
12. Crew members are expected to conduct themselves in an appropriate manner while in uniform or while representing the show in any fashion. Inappropriate conduct could include, but is not limited to: inappropriate fraternization with guests of any kind, other crew members, PCKC staff, or attendees; exposure of PCKC to liabilities or endangering the safety or reputation of the show; exposing guests, PCKC staff, other crew members, or attendees to theft, damage, or harm.

Inability of a crew member to follow these rules of conduct, based on performance or behavior, may result in the crew member being dismissed from PCKC and/or barred from future PCKC opportunities.

Sign _____

Date _____